

Unclassified Administrative Expenses

Focus

To provide General Fund support through various accounts which cannot be allocated to specific agencies. Unclassified Administrative Expenses in this program area include reserves for the local cash match for grants. Amounts included here will be allocated to specific agencies at some future period.

Budget and Staff Resources

Agency Summary					
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	FY 2005 Adopted Budget Plan
Expenditures:					
Nondepartmental	\$2,199,987	\$3,957,167	\$7,775,350	\$3,806,570	\$4,306,570
Insurance Administration	3,304,207	1,998,196	2,153,196	2,349,128	2,349,128
Total Expenditures	\$5,504,194	\$5,955,363	\$9,928,546	\$6,155,698	\$6,655,698

FY 2005 Funding Adjustments

The following funding is necessary to support the FY 2005 program:

- ◆ **Local Cash Match** **\$3,764,070**
 Funding of \$3,764,070 is required for Local Cash Match for federal and state grants. In conformance with accounting procedures as defined by the State Auditor of Public Accounts and to ensure an accurate audit trail, the local cash match for federal and state grants will continue to be reserved in the General Fund. Details of the various grants to be received in FY 2004 can be found in Fund 102, Federal/State Grant Fund in Volume 2 of the FY 2005 Advertised Budget Plan.
- ◆ **Contractual Costs** **\$42,500**
 Funding of \$42,500 is included for contractual costs associated with the annual maintenance of the Fairfax County Economic Index and other economic reports.
- ◆ **Insurance Premiums** **\$2,349,128**
 Funding of \$2,349,128 is included for self-insured and commercial insurance premium charges based on the latest estimated requirements. Unclassified Administrative Expenses pays the General Fund portion of all insurance premiums charged by Fund 501, County Insurance Fund, for administration of the County's general, auto, professional and other liability coverage.

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2005 Advertised Budget Plan, as approved by the Board of Supervisors on April 26, 2004:

- ◆ **Special Education Graduates Program Scholarship** **\$500,000**
 Funding of \$500,000 is included for a reserve for potential General Fund requirements for a "scholarship" approach to the Special Education Graduates Program Scholarship. The scholarship is anticipated to be designed with the goals of County involvement as a last resort for placement, a required sliding scale family contribution and a County contribution assessed based on need. Staff will report back to the Board concerning progress on development of this approach.

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Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

◆ **Carryover Adjustments** **\$3,818,183**

As part of the FY 2003 Carryover Review, the Board of Supervisors approved encumbered funding of \$183,968 in Operating Expenses. In addition, the Board of Supervisors approved an amount of \$3,004,215 in unencumbered carryover to support required funding for the local cash match associated with grants award in and prior to FY 2003 with program years that extended into FY 2004. An additional amount of \$630,000 was included for local cash match for Congestion Mitigation Air Quality Match requirements previously funded in Fund 100, County Transit Systems.

The following funding adjustments reflect all approved changes to the FY 2004 Revised Budget Plan from January 1, 2004 through April 19, 2004. Included are all adjustments made as part of the FY 2004 Third Quarter Review:

◆ **Third Quarter Adjustments** **\$155,000**

Funding of \$155,000 is required to meet anticipated increases in Self Insurance losses associated with settlements of lawsuits. The increase in Agency 87, Unclassified Administrative Expenses, will fund the required increased contribution to Fund 501, County Insurance.

Cost Centers

Nondepartmental Reserves

Summary by Reserve					
Cost Center	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	FY 2005 Adopted Budget Plan
Local Cash Match for Grants	\$2,177,487	\$3,914,667	\$7,548,882	\$3,764,070	\$3,764,070
Fairfax County Economic Index	22,500	42,500	56,468	42,500	42,500
Special Education Graduates Program Scholarship	0	0	0	0	500,000
Neighborhoods and Building Communities Initiative	0	0	170,000	0	0
Total Expenditures	\$2,199,987	\$3,957,167	\$7,775,350	\$3,806,570	\$4,306,570

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Insurance Administration

Summary by Cost Center					
Cost Center	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	FY 2005 Adopted Budget Plan
Expenditures:					
Insurance Premiums	\$3,304,207	\$1,998,196	\$2,153,196	\$2,349,128	\$2,349,128
Total Expenditures	\$3,304,207	\$1,998,196	\$2,153,196	\$2,349,128	\$2,349,128

An amount of \$2,349,128 is included in Unclassified Administrative Expenses to fund a premium charge from Fund 501, County Insurance Fund, for expenses incurred for general, auto, professional and other liability coverage. A complete explanation of funding for these insurance programs can be found in the narrative for Fund 501, County Insurance Fund, within the Internal Service Fund Group.